

Title: Kroc Attendant
Program: The Salvation Army Ray and Joan Kroc Corps Community Center
Dept. Head: Director of Youth Outreach & Education
Reports to: Youth Outreach Coordinator
Status: Non-exempt
Salary: DOE

The Salvation Army Mission Statement:

The Salvation Army, an international movement, is an evangelical part of the universal Christian Church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

Position Summary:

The purpose of the Kroc Attendant is to assist with the crowd control and programming of the Kroc Center. Programs include Press On, The Connection, School's Out Day Camps, Homework Help, summer camp, climbing wall, and special events. Kroc Attendants will provide superior customer service and will be proactive in looking for ministry opportunities throughout the building. The underlying theme of all established programs will be to express the love of Jesus Christ and to reach out especially to the community's youth no matter where they may stand in their walk of faith.

Duties and Responsibilities:

- Promote the Mission of The Salvation Army
- Ensure that parents and youth alike view the Kroc Center as a safe area for youth and a place to turn in time of need
- Be familiar with and execute the One and Done discipline policy.
- Help maintain a safe, supporting and encouraging environment for youth and families
- Promote positive family relationships
- Assist with implementation and coordination of both daily and weekly activities
- Possess a general understanding of all areas of programming in order to be used as utility players.
- Possess an in depth understanding of one or two areas of programming.
- Display integrity, enthusiasm and sound moral judgment
- Relate joyfully and sensitively to children of all ages
- Use appropriate positive discipline consistently
- Practice vigilant supervision at all times
- Report all instances of abuse, neglect, injuries, or concerns through to supervisor and maintain the ability to escalate the reporting of the instance.
- Other duties as assigned

General Qualifications and Proficiencies:

- Must be a minimum of 17 years old with a valid driver's license.
- Must hold and maintain current American Red Cross Community First Aid/CPR/AED certification. Must obtain within 60 days if not already held.
- Strong desire and ability to work with children and parents.

- Ability and confidence to assist in teaching a variety of activities.
- Must have the ability to maintain a non-judgmental attitude in working with customers, clients, members and staff.
- Must be able to work independently with minimal supervision.
- Thrive in a team oriented environment. Be a team player
- Must be able to maintain strict confidentiality as needed.

Physical Requirements:

- Ability to sit, walk, stand, bend, squat, climb, kneel and twist on an intermittent or continuous basis.
- Ability to grasp, push and pull objects, and reach overhead.
- Ability to lift and carry 40 lbs.

Qualified individuals must be able to perform the essential duties of the position with or without accommodation. A qualified person with a disability may request a modification or adjustment to the job or work environment in order to meet the physical requirements of the position. The Salvation Army will attempt to satisfy requests as long as the accommodation needed is reasonable and no undue hardship would result.

General Statements

The above is general in nature and is not intended to be exhaustive.

Special Comments:

I understand that as an employee I represent The Salvation Army and agree to respect and work within its Christian tenets.

I understand that I will be covered by Workers' Compensation Insurance while on the job and agree to cooperate in properly reporting all work-related injuries or accidents to my supervisor immediately.

I further understand that The Salvation Army does not participate in unemployment compensation insurance, and I will not accrue unemployment benefits while working for The Salvation Army.

By signing this document, I agree that I am able and willing to perform this job as described.

Employee's Signature

Date

Supervisor's Signature

Date